



Laramie Regional Airport
555 General Brees
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Laramie Regional Airport Board Meeting

Commissioners Room
Albany County Court House
March 6, 2024, 8:00 a.m.

Regular Meeting: 8:00 a.m.

1. **Call to order and Roll Call.**

Laramie Regional Airport board meeting was called to order at 8:00 a.m., on March 6, 2024, by Chairperson Brown.

Present: Malea Brown, Tracy Fletcher, Jackie Gonzales, Dan Johnson, Roobert Southard.

Absent:

County Liaison - Pete Gosar was present.

City of Laramie Liaison – Brian Harrington was absent.

2. **Amendments to Agenda:**

Motion was made by Tracy Fletcher seconded by Jackie Gonzales to add Wyoming Statute §16-4-405(a)(iii) to executive session.

MOTION CARRIED by voice vote.

Motion was made by Robert Southard to suspend the rules and add 7a. Approval of Memorandum of Gift.

3. **Public Comment:**

Merl Raisbeck
Travis Fasnacht
Ian Adams

4. **Approval of Consent Agenda:**

Motion was made by Tracy Fletcher and seconded by Robert Southard to approve the consent agenda as presented.

MOTION CARRIED by voice vote.

5. **Jet Bridge Presentation – John Evans**

John Evans will be donating money to put in a jet bridge that will go from the terminal to the airplane for commercial flights.



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6. **Financial Report: By Tamie Wick**

- FY 23 Audit.
- Scheduled a FY25 budget work session after April 10, 2024, regular meeting.

7. **Director's Report: By Amy Terrell**

- New Jet A fuel truck was delivered.
- Master Plan meeting was on February 29, 2024.
- EAS contract is out for bid with carriers.
- Governor Gordon will be doing welcome messages for Laramie Regional Airport.
- SPCC plan has been updated by the end of March 2024.
- Change in employee leadership at the airport.
- Hangar Packets.
- United Airlines diversion team is coming to talk about the airport taking diversions.

7a. **Approval of Memorandum of Gift:**

Approval or Denial: Memorandum of Gift (“Memorandum”) by and between Centennial Flying Service, LLC, a Wyoming limited liability company (the “Donor”) and the Laramie Flying Club, Inc. a Wyoming not for profit corporation (the “Donee”). Motion was made by Robert Southard seconded by Tracy Fletcher to approve the memorandum of gift for Hangar G from Centennial Flying Service, LLC, by sole owner Merl Raisbeck to the Laramie Flying Club, LLC. and authorizing the chairperson to sign the memorandum of gift on behalf of Laramie Regional Airport.

MOTION CARRIED BY voice vote.

8. **Land use development around airport – By Jodi Shea**

Landowners have sought to change the zoning on land around the airport.

9. **Presentation for Approval, LRA Handbook:**

Action: Approval or Denial of proposed LRA Handbook.

Motion was made by Jackie Gonzales seconded by Tracy Fletcher to accept the amended LRA Handbook as of March 6, 2024.

MOTION CARRIED by voice vote.



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9. **Next meeting: April 10, 2024, in the City Council Chambers at Laramie City Hall.**

10. **Adjourn to Executive Session per Wyoming Statute §16-4-405(a)(iv), §16-4-405(4)(vii) and §16-4-405(a)(iii):**
Motion was made by Robert Southard and seconded by Dan Johnson at 8:33 a.m. to adjourn into Executive Session per Wyoming Statute §16-4-405(a)(iv), §16-4-405(4)(vi) and §16-4-405(4)(iii).