



Laramie Regional Airport
555 General Brees
Laramie, Wyoming 82070

aterrell@flylaramie.com
O: (307) 742-4161

Laramie Regional Airport Board Meeting
City Council Chambers
August 14, 2024

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on August 14, 2024, by Chairperson Malea Brown.

Present: Malea Brown, Jackie Gonzales, Dan Johnson, Robert Southard, and Tracy Fletcher via zoom

Absent:

County Liaison - Pete Gosar, via zoom.

City of Laramie Liaison – Brian Harrington, absent.

2. Amendments to Agenda:

Motion by Robert Southard, second by Dan Johnson, to add 11a. Approval or Denial of Entitlement Transfer Agreement.

MOTION CARRIED unanimously by voice vote.

3. Public Comment:

No Public Comments.

4. Approval of Consent Agenda:

Motion by Jackie Gonzales, second by Tracy Fletcher, to approve the consent agenda with the amendment of the date be put in the Laramie Regional Airport Commercial Air Service Enhancements Donor Agreement for Jet Bridge.

4a. Minutes approval for Laramie Regional Airport Board Meeting from July 10, 2024.

4b. Vendor Payment approval for July 2024 Vendor Payments.

4c. Ratification of Laramie Regional Airport Commercial Air Service Enhancements Donor Agreement for Jet Bridge.

MOTION CARRIED unanimously by voice vote.



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5. **Financial Report, Tamie Wick**

- Started working on FY 24 Audit.

6. **Director's Report, Amy Terrell**

- Capital Improvement Plan (CIP).
- Part 13 Complaint filed by Elliott Arthur.
- Marcus Brubaker from Senator Lummis's Office is coming for a site visit.
- Peter Doyle, FAA Regional Compliance Program Manager is coming out for a Land Use Compliance Inspection.
- Lumin (Century Link) getting ready to lay high speed fiber optics.
- Part of our Master Plan includes Airport Expansion Opportunities. We will be reaching out to surrounding landowners as we would like to conduct an environmental study for cultural resources.
- ASOS issues.
- Runway End Identifier Lights (REIL)
- Thunderbirds and the temporary arresting system.
- In September, the team will attend Wyoming Airports Coalition annual convention.
- Attending Airline Rendezvous in Jackson Hole in September.
- Welcomed two new part-time employees and lost one full-time employee to the fire department.
- Started Snow Removal Training.
- Hosted two school field trips at the beginning of this week, and one coming up at the end of the week.

7. **Approval or Denial of Second Amendment to Lease Agreement Election of Option to Extend Term Hangar 6 (Formerly Hangar J) with Jay Lippincott.**

Motion by Jackie Gonzales, second by Robert Southard, to execute the Second Amendment to Lease Agreement Election of Option to Extend Hangar 6 (Formerly Hangar J) with Jay Lippincott.

MOTION CARRIED unanimously by voice vote.



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8. **Approval of Denial of Laramie Regional Airport Private Gound Lease Agreement for Land Space J with TK3, LLC.**
Motion by Robert Southard, second by Dan Johnson, to approve the Private Ground Lease Agreement for Land Space J with TK3, LLC.
MOTION CARRIED unanimously by voice vote.
9. **Approval or Denial of First Amendment Lease Agreement Election of Option to Extend Term Hangar 6 (Formerly Hangar J) with the Laramie Flying Club.**
Motion by Jackie Gonzales, second by Robert Southard, to approve the First Amendment Lease Agreement Election of Option to Extend Term Hangar 6 (Formerly Hangar J) between the Laramie Regional Airport and the Laramie Flying Club Inc. of Wyoming Non-Profit Corporation.
MOTION CARRIED unanimously by voice vote.
10. **Approval or Denial of First Amendment to Lease Agreement with AirLoom Energy Inc.**
Motion by Jackie Gonzales, second by Robert Southard, to enter into the First Amendment to the Lease Agreement between the Laramie Regional Airport AirLoom Energy Incorporated. With the amendment to the amount in Section 3, Sub Section A.
MOTION CARRIED unanimously by voice vote.
11. **Approval or Denial of AIG Grant No 3-56-0017-050-2024 Rotary Plow.**
Motion by Robert Southard, second by Dan Johnson, to approve the submission of AIG Grant No 3-56-0017-050-2024 Rotary Plow.
MOTION CARRIED unanimously by voice vote.
- 11a. **Approval or Denial of Entitlement Transfer Agreement.**
Motion by Dan Johnson, second by Robert Southard, to approve the Entitlement Transfer Agreement between Laramie Regional Airport and Southwest Wyoming Regional Airport.
MOTION CARRIED unanimously by voice vote.



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12. Next Meeting September 11, 2024

13. **Adjourn:**

Motion by Robert Southard, second by Jackie Gonzales, to adjourn into Executive Session per Wyoming Statute 16-4-405(a)(iii).

MOTION CARRIED unanimously by voice vote.

8:51 AM