

Laramie Regional Airport 555 General Brees Laramie, Wyoming 82070

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Laramie Regional Airport Board Meeting

City Council Chambers December 11, 2024

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on December 11, 2024, by Chairperson Malea Brown.

Present: Malea Brown, Dan Johnson, Tracy Fletcher, Jackie Gonzales.

Absent: Robert Southard

County Liaison - Pete Gosar, Present.

City of Laramie Liaison – Brian Harrington, absent.

2. Amendments to Agenda:

Motion by Tracy Fletcher, second by Dan Johnson to amend the agenda, to add 6a. Hangar Lease Rates for Approval or Denial.

MOTION CARRIED unanimously by voice vote.

3. **Public Comment:**

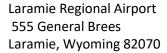
No Public Comments.

4. Approval of Consent Agenda:

Motion by Jackie Gonzales, second by Tracy Fletcher, to approve the consent agenda as presented.

- **4a.** Minutes approval for Laramie Regional Airport Board Meeting from November 13, 2024.
- **4b.** Vendor Payment approval for November 2024 Vendor Payments.

MOTION CARRIED unanimously by voice vote.





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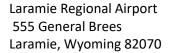
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5. **Financial Report, Tamie Wick**

FY 24 Audit.

6. **Director's Report, Amy Terrell**

- UW Lab School entering 2025 Airport Design Challenge.
- The painting for the new SIDA box has been completed.
- The new Jet Bridge installation is scheduled for January.
- Our new tug is scheduled to be delivered in the next two weeks.
- SkyWest contract has been sent out.
- Hangar 5 roof has been patched.
- There were 9 sports charters in November.
- Hired and trained a new Customer Service Agent.
- All line personnel are trained on the snow and ice equipment.
- January 6th through the 9th will be the FAA Part 139 inspection.
- New ARFF truck was delivered.
- Discussing the plan to either keep or to get rid of the old ARFF truck.
- Two Operation Personnel attended an online basic winter operations training.
- Looking at different trainings to send Operations Personnel to.
- We are working with Modern Electric for two lights that are not working.
- The Laramie Regional Airport Christmas party went well.
- The FBO will be closed on Christmas Day and New Years Day. We will still service the commercial services.
- Amy and Jodi met with the City of Laramie about the city ordinances for building new hangars.
- There are three or four people interested in building hangars at the airport.
- Spoke at a University of Wyoming Tourism class.
- Storm Water Surface Water Ordinances, Presented by Jodi Shae.
- ASOS system and options for outages.





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6a. Approval or Denial of Land Lease Rate.

Motion by Tracy Fletcher, second by Jackie Gonzales, to approve Land Lease Rate of \$.23 per square foot monthly moving forward.

MOTION CARRIED unanimously by voice vote.

7. Presentation of Rules and Regulations, by Amy Terrell and Dennis Johnson.

8. Approval or Denial of Vacation Accrual Change.

Motion by Tracy Fletcher, second by Dan Johnson to approve Vacation Accrual Change as presented.

MOTION CARRIED unanimously by voice vote.

9. Approval or Denial of Lease Agreement Hangar 3 with Osea Nelson.

Motion by Jackie Gonzales, second by Tracy Fletcher to approve Hangar 3 Lease Agreement between the Laramie Regional Airport and Osea Nelson.

MOTION CARRIED unanimously by voice vote.

10. Next Meeting January 15, 2024.

Motion by Dan Johnson, second by Tracy Fletcher to change the January 8, 2025, board meeting to January 15, 2025.

MOTION CARRIED unanimously by voice vote.

11. Adjourn:

Motion by Tracy Fletcher, second by Jackie Gonzales, to adjourn to Executive Session per Wyoming State Statute 16-4-405(a)(ii)(iii).

MOTION CARRIED unanimously by voice vote.

8:53 AM.