



Laramie Regional Airport  
555 General Brees  
Laramie, Wyoming 82070

[aterrell@flylaramie.com](mailto:aterrell@flylaramie.com)  
O: (307) 742-4161 M: (303) 725-5737

---

## Laramie Regional Airport Board Meeting

City Council Chambers

City Hall

October 18, 2023

### Regular Meeting: 8:00 a.m.

1. **Call to order and Roll Call.**

Laramie Regional Airport board meeting was called to order at 8:00 a.m., on October 18, 2023, by Chairperson Brown.

**Present:** Brown, Fletcher, Gonzales, Southard.

**Absent:** Johnson

**County Liaison** - Pete Gosar was present.

**City of Laramie Liaison** – Andi Summerville was absent.

2. **Amendments to Agenda:**

A motion was made by Southard and seconded by Fletcher to add 7A. Jet Bridge Grant to the regular agenda.

MOTION CARRIED by voice vote.

3. **Public Comment:**

No Public Comment.

4. **FY 22 Audit Presentation:**

Jason Lund with Carver, Florek and James CPAs, gave a presentation on the FY 22 audit.

5. **Approval of Consent Agenda:**

Motion was made by Southard, seconded by Fletcher to approve the consent agenda as presented.

MOTION CARRIED by voice vote.

6. **Consent Agenda items:**

A. Approval of September 20, 2023, minutes.

B. Approval of September 2023 vendor payments.



Laramie Regional Airport  
555 General Brees  
Laramie, Wyoming 82070

[aterrell@flylaramie.com](mailto:aterrell@flylaramie.com)  
O: (307) 742-4161 M: (303) 725-5737

---

**7. Regular Agenda:**

**7A. Jet Bridge Grant:**

A motion was made by Southard and seconded by Fletcher to ratify the submission of the grant application for the Jet Bridge.

MOTION CARRIED by voice vote.

**8. Finance Report:** by Tamie Wick

- Enplanements

**9. Director's Report:** by Amy Terrell

- An advertising policy is being put into place with the help of legal counsel for anyone who wants to advertise at the airport.
- FAA inspection will be October 23<sup>rd</sup> through 25<sup>th</sup>.
- Had 4 charters in September.
- The airport sold 2581 gallons of Avgas, and 33995 gallons of Jet fuel.
- The airport will have a float in the Christmas parade and will also have Santa fly.
- The airport has started advertising on the radio that we are selling Avgas for non-aviation use.
- The airport hosted a human trafficking training. TSA attended along with the airport staff.
- Laramie Ski team will be decorating the terminal Christmas tree this year.
- The airport staff is doing an incredible job and gets many compliments on all aspects of the airport.
- The airport had its first icing event, and the airport was closed for about an hour. The staff did a great job working on the runways and getting them re-opened.

**10. Consideration of Scope and Fee Amendment for the Expand ARFF Building Grant  
ALA011A:**

**Action:**

Motion was made by Fletcher and Gonzales seconded for the approval of Scope and Fee Amendment ALA0110A extension of ARFF building and backup generator.

MOTION CARRIED by voice vote.



Laramie Regional Airport  
555 General Brees  
Laramie, Wyoming 82070

[aterrell@flylaramie.com](mailto:aterrell@flylaramie.com)

O: (307) 742-4161 M: (303) 725-5737

---

11. **Next Meeting: November 15, 2023.**

12. **Adjourn:**

Meeting adjourned into Executive Session per Wyoming State Statute 16-4-405(a)(iii)  
at 8:34 a.m.