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Laramie Regional Airport Board Meeting City Council Chambers

March 12, 2025

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on March 12, 2025, by Vice Chairperson Robert Southard.

Present: Robert Southard, Tracy Fletcher, Jackie Gonzales, and Dan Johnson.

Absent: Malea Brown.

County Liaison - Pete Gosar, Absent.

City of Laramie Liaison – Sharon Cumbie, Present (VIA Zoom).

2. Amendments to Agenda:

Motion by Tracy Fletcher, second by Dan Johnson to accept the agenda as presented. **MOTION CARRIED** unanimously by voice vote.

3. **Public Comment:**

Steve Boese.

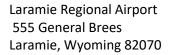
Tom Wolfe.

4. Approval of Consent Agenda:

Motion by Jackie Gonzales, second by Tracy Fletcher, to approve the Consent Agenda as presented.

- **4a.** Minutes approval for Laramie Regional Airport Board Meeting from February 12, 2025.
- **4b.** Vendor Payment approval for February 2025 Vendor Payments.

MOTION CARRIED unanimously by voice vote.





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5. **Operations Report, Daniel Hawkins.**

- 11% increase in flight operations from the previous month.
- 6 Charters in February.
- Fuel sales.
- Customer Service Agent new hire.
- 2 Flightline personnel attended Wyoming Aviation Day at the State Capital in Cheyenne, at the Legislature.
- 2 Flightline personnel completed Airport 101.
- All flightline personnel are trained to fuel Southwest.
- Cold weather seems to affect the lighting on the field. Working with the providers of the signage to solve the problems.
- Starting to see wildlife on the field, wildlife mitigation has started.

Public Comment:

Steve Boese.

6. Financial Report, Tamie Wick.

- Income versus expense.
- Need to schedule a FY26 Budget Work Session.

7. **Director's Report, Amy Terrell.**

- Introduction of Phil Kelley.
- Met with David Mittleman and his team from AvFuel.
- Did the final walk through with Woolpert, on the Jet Bridge.
- Christina is no longer with the airport for HR. Reaching outside to find someone to take that on.
- Met with Dr. McCoy about growth of the airport.
- Met with University of Wyoming on economic impact study.
- Made \$313,534.00 on charters for this year.
- New AIT (Advanced Imaging Technology) machine was installed for TSA.
- Met with Woolpert to discuss ARFF expansion project.
- 2 Employees will be attending a Snow Symposium in Buffalo, NY.
- Daniel and Amy will be attending the NWAAAE conference.



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- SkyWest is having challenges with mechanicals with their aircraft. This is a problem for all of the Wyoming airports.
- Laramie Airport was nominated for Small Business of the Year at the Laramie Chamber Business Alliance's banquet this year.
- Showed commercials for Laramie Regional Airport.
- 8. Next Meeting April 9, 2025.

9. **Adjourn:**

Motion by Tracy Fletcher, second by Jackie Gonzales, to adjourn to Executive Session per Wyoming State Statute 16-4-405(a)(iii).

MOTION CARRIED unanimously by voice vote. 8:50 AM.