



Laramie Regional Airport
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Laramie Regional Airport Board Meeting Minutes

McMurray Conference Room

Cowboy Aviation

January 18, 2023

Regular Meeting: 8:00 a.m.

1. **Call to order and roll call.**

January 18, 2023, Airport Board meeting was called to order at 8:01 a.m. by Chairperson Brown. Board member Gonzales was present in person, and Southard, Johnson, and Fletcher attended via zoom.

2. **Approval of Minutes:**

Motion by Gonzales, second by Fletcher to APPROVE the minutes with corrections of E taken out of Tracy's name and other clerical errors.

Motion was put to vote and voted on. MOTION CARRIED

3. **Public Comment:**

There was no public comment.

4. **Approval of Holidays 2023:**

Motion by Fletcher, second by Johnson, to approve the holiday hours as presented, with one change to Christmas. Christmas will be worded as Christmas and the day following Christmas.

Motion was put to vote and voted on. MOTION CARRIED

5 **Financial Report:**

Financials are current, and Laramie Regional Airport has started on 2022 audit preparation.

6. **Director's Report:**

- Laramie Regional Airport is putting together a procedure to be able to fuel all aviation customers, even if they come with containers in their vehicle. The procedure will ensure the airport is fueling aviation purposes and not recreational purposes.
- Amy and Jodi have been working on the rules and regulations. They will be put out for public comment for 45 days on February 6, 2023. Then there will be a public comment meeting on April 17, 2023, from 6:00 P.M. to 9:00 P.M.



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- Amy is reviewing the concessionaire agreement with Enterprise.
- Land leases will be coming up soon and the CPI has increased 7.1%.
- Amy has talked to Avfuel about getting another fuel truck. One of the airport's fuel trucks is not reliable at times. Having 2 reliable fuel trucks would be an asset for the airport.
- Brent with Sampson has gone out of his way to help the airport understand systems at the Terminal.
- The airport is moving forward with the badging system.
- The ALLSAP hangar has been a fantastic addition to the airport.
- Payroll will be moving in a different direction soon.
- The partnership with Abby Hagerman has been great for the airport and Tamie.
- Amy will be leaving for 15 days.

7. **Adjourn:**

Motion by Gonzales, second by Fletcher to adjourn regular meeting and go into executive Session per WY SS 16-4-405 (a) (ii).

Motion was put to vote and voted on. MOTION CARRIED