



Laramie Regional Airport  
555 General Brees  
Laramie, Wyoming 82070

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## Laramie Regional Airport Board Meeting

City Council Chambers

City Hall

December 20, 2023

### Regular Meeting: 8:00 a.m.

1. **Call to order and Roll Call.**

Laramie Regional Airport board meeting was called to order at 8:00 a.m., on December 20, 2023, by Chairperson Brown.

**Present:** Brown, Fletcher, Gonzales, Johnson, Southard.

**Absent:**

**County Liaison** - Pete Gosar was present via zoom.

**City of Laramie Liaison** – Andi Summerville was absent.

2. **Amendments to Agenda:**

Motion was made by Fletcher seconded by Southard to change the executive session to Wyoming State Statute from 16-4-405 (a)(iv) to Wyoming State Statute 16-4-405 (a)(vii) and 16-4-405 (a)(xii).

MOTION CARRIED by voice vote.

3. **Public Comment:**

John Spitler

4. **Approval of Consent Agenda:**

Motion was made by Fletcher and seconded by Gonzales to remove Consent Agenda item 4a and put it in regular meeting as 4a, and to approve Consent Agenda items:

4b. Approval of November 2023 Vendor Payments

4c. Approval of 2024 Proposed Holidays.

MOTION CARRIED by voice vote.



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4a. **Approval of November 15, 2023, Minutes:**

Motion was made by Gonzales seconded by Fletcher to approve the November 15, 2023 amended minutes.

MOTION CARRIED by voice vote.

5. **Finance Report: By Tamie Wick**

- Abbey Hagerman gave update on FY23 Audit.

6. **Director's Report: By Amy Terrell**

- Laramie Regional Airport had a float in the Parade of Lights. The employees had a wonderful time.
- Laramie Regional Airport and Premier Bone and Joint hosted Santa Fly In. There were more than 250 kids and parents that attended.
- Correct Bid for ARFF Truck has been sent to FAA and state for approval.
- The airport hosted 7 charters in the month of November.
- The cold hangar was used more than expected in the month of November.
- Laramie Regional Airport had 2 bomb threats in the last two weeks. Laramie PD came out and swept the airport both times. All nine Wyoming airports got both threats also.

7. **Presentation of Laramie Regional Airport Handbook:**

Amy Terrell and Christina Lewis gave the Airport Board a draft of the handbook and they will present it for approval at the January board meeting.

8. **Next meeting, January 17, 2024.**

9. **Adjourn to Executive Session per Wyoming State Statute 16-4-405(a)(iv) and Wyoming State Statute 16-4-405(4)(xii):**

Motion was made by Southard and seconded by Johnson at 8:27 a.m. to adjourn into Executive Session per Wyoming State Statute 16-4-405(a)(iv) and Wyoming State Statute 16-4-405(4)(xii):

MOTION CARRIED by voice vote.



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