



Laramie Regional Airport
555 General Brees
Laramie, Wyoming 82070

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O: (307) 742-4161

Laramie Regional Airport Board Meeting
City Council Chambers
November 13, 2024

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on November 13, 2024, by Chairperson Malea Brown.

Present: Malea Brown, Dan Johnson, Robert Southard, Tracy Fletcher, Jackie Gonzales.

Absent:

County Liaison - Pete Gosar, absent.

City of Laramie Liaison – Brian Harrington, absent.

2. Amendments to Agenda:

Motion by Robert Southard, second by Dan Johnson to add 10a, Second Amendment to University of Wyoming Lease.

MOTION CARRIED unanimously by voice vote.

3. Public Comment:

No Public Comments.

4. Approval of Consent Agenda:

Motion by Tracy Fletcher, second by Jackie Gonzales, to approve the consent agenda as presented.

4a. Minutes approval for Laramie Regional Airport Board Meeting from October 9, 2024.

4b. Vendor Payment approval for October 2024 Vendor Payments.

MOTION CARRIED unanimously by voice vote.



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5. Financial Report, Tamie Wick

- FY 24 Audit Update.

6. Director's Report, Amy Terrell

- Introduction of Ronan Baker, and Certificate of Appreciation.
- City of Laramie Ordinance.
- Sent updated Rules and Regulations to Peter Doyle and Woolpert for review.
- Canceled Santa Fly in for this year.
- Getting all operations employees trained on snow removal equipment.
- Eagle and Myslik came out in October and trained on the Overaason.
- Daniel and Aramiz attended an online snow removal class.
- FAA Part 139 inspection is going to be during the winter this year.
- The MOU was completed for the snowblower that we are using from Riverton airport.
- Expecting the new ARFF truck to be on the field at the end of November or beginning of December.
- Jet Bridge installation is scheduled for December.
- Painting for the new SIDA box for the new Jet Bridge will be done at the end of November.
- There were 4 charter flights in October.
- Fuel sales are down slightly from last year.
- Replaced one of the Jet A trucks with a new model from Avfuel.
- There have been several wildlife mitigation instances on the field.
- Hangar 5 has a leak on the roof. We had a roofing company out to look at it and they are going to patch it.
- We facilitated a Department of Correction charter.

7. Presentation of Vacation Accrual Change, by Amy Terrell

8. Presentation of Amendment to Agreement for Advisory Services with Jviation, a Woolpert Company, LLC.



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9. **Approval or Denial Extension and Amendment to Lease Agreement Between Laramie Regional Airport and Premier Bone and Joint.**
Motion by Jackie Gonzales, second by Robert Southard to approve 1 year Extension and Amendment to Lease Agreement Between Laramie Regional Airport and Premier Bone and Joint as presented.
MOTION CARRIED unanimously by voice vote.
10. **Approval or Denial of Lease Agreement Hangar 9 with Mark Jones.**
Motion by Tracy Fletcher, second by Robert Southard to approve Lease Agreement Hangar 9 with Mark Jones as presented.
MOTION CARRIED unanimously by voice vote.
- 10a. **Approval or Denial of Second Amendment to University of Wyoming Lease.**
Motion by Tracy Fletcher second by Dan Johnson to approve Second Amendment to University of Wyoming Lease.
MOTION CARRIED unanimously by voice vote.
11. Next Meeting December 11, 2024.
12. **Adjourn:**
Motion by Robert Southard, second by Tracy Fletcher, to adjourn November 13, 2024, monthly board meeting.
MOTION CARRIED unanimously by voice vote.
8:43 AM.